



Town of Littleton School Committee

33 Shattuck St. * P.O. Box 1486 * Littleton, MA 01460-4486 *
Phone: (978) 540-2500 * Fax: (978) 486-9581 * Website: www.littletonps.org

JUSTIN MCCARTHY, Vice Chair
BRAD AUSTIN, Member

MATTHEW HUNT, Chair

TIMALYN RASSIAS, Secretary
JEN GOLD, Member

SCHOOL COMMITTEE MEETING

June 3, 2021

7:00 p.m.

NO PUBLIC ATTENDANCE, GIVEN BUILDING CLOSURES DUE TO COVID-19

Please click the link below to join the webinar:

<https://littletonma.zoom.us/j/92720422781?pwd=TDZoS3hvcGRZMjQxZXo0U3BtaHhQZz09>

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Or One tap mobile :

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**** *A G E N D A* * ***

Our mission is to foster a community of learners who strive for excellence and prepare each student to be a successful, contributing citizen in a global society.

7:00 I. ORGANIZATION

1. Call to Order

2. Consent Agenda

-Minutes – May 20, 2021

-Oath to Bills - and Payroll

7:05 II. INTERESTED CITIZENS

7:10 III. RECOGNITION

7:15 IV. NEW BUSINESS

1. DESE 2021-2022 Preliminary Opening Requirements: Superintendent

Kelly Clenchy will discuss the updated DESE Preliminary opening requirements for the 2021-2022 School Year.

It is the policy of the Littleton Public Schools not to discriminate on the basis of race, gender, religion, national origin, color, homelessness, sexual orientation, gender identity age or disability in its educational programs, services, activities or employment practices. Further information may be obtained by contacting Lyn Snow,, District Equity Coordinator at 978-540-2500, lsnow@littletonps.org or 33 Shattuck Street, P.O. Box 1486, Littleton, MA 01460.

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7:25 V. PRESENTATION

- 1. State/Local/Public Health Metrics:** *Chair Matt Hunt will give a brief update on the State/Local/Public Health Metrics.*
- 2. PTA Presentation:** *PTA Member Rebecca Lewis will give a presentation on the various activities and events that the PTA has provided to all schools during the 2020-2021 school year.*
- 3. Littleton Youth Lacrosse Storage Shed:** *Business Manager Steve Mark and Youth Lacrosse representative JR Teto will discuss the Youth Lacrosse building a storage shed on school property near Alumni Field.*
- 4. School Improvement Plan updates:** *MS Principal Jason Everhart and RS Principal Cheryl Temple will review highlights of this year's School Improvement Plans.*
- 5. List of Colleges 2021 HS Graduates attending:** *Superintendent Clenchy will present a summary of the various schools that our 2021 HS Graduates will be attending.*
- 6. School Start Times:** *The School Committee will have a brief discussion on school start times and determine whether this is something that they would like to pursue further.*

8:00 VI. INTERESTED CITIZENS

8:15 VII. SUBCOMMITTEE REPORTS

- 1. PMBC**
- 2. Budget Subcommittee**
- 3. Policy Subcommittee: (see LPS website to view all policies)**
<http://www.littletonps.org/school-committee/school-committee-policies>

Motion to accept 1st reading of the following REVIEWED policies:

BA – SCHOOL COMMITTEE OPERATION GOALS

BB – SCHOOL COMMITTEE LEGAL STATUS

BBA – SCHOOL COMMITTEE POWERS AND DUTIES

8:20 VIII. ADJOURNMENT/EXECUTIVE SESSION

Motion to move into Executive Session for the purpose of contract negotiations with no intention to return to Open Session.

NEXT SCHOOL COMMITTEE MEETING

June 17, 2021

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JEN GOLD, Member

SCHOOL COMMITTEE MINUTES May 20, 2021 7:00PM

PRESENT: Matthew Hunt
Brad Austin
Justin McCarthy
Timalyn Rassias
Jen Gold

ALSO PRESENT: Kelly Clenchy
Steve Mark
Dorothy Mulone
Bettina Corrow

NOT PRESENT:

CALL TO ORDER

Matthew Hunt called the meeting to order at 7:00p.m.

School Committee Reorganization.

Election of Chairman, Vice Chairman, and Secretary: The meeting was turned over to Superintendent Kelly Clenchy.

On a Motion by Brad Austin and seconded by Timalyn Rassias to elect Matthew Hunt as Chairman.
Motion carried.

Roll Call Vote: Matthew Hunt, AYE; Brad Austin, AYE; Justin McCarthy, AYE; Jen Gold, AYE; and Timalyn Rassias, AYE.

The meeting was returned to Chairman Matthew Hunt.

On a Motion by Timalyn Rassias, and seconded by Brad Austin, to elect Justin McCarthy as Vice Chair.

Roll Call Vote: Matthew Hunt, AYE; Brad Austin, AYE; Justin McCarthy, AYE; Jen Gold, AYE; and Timalyn Rassias, AYE.

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On a Motion by Justin McCarthy and seconded by Brad Austin, to elect Timalyn Rassias as Secretary.
Roll Call Vote: Matthew Hunt, AYE; Brad Austin, AYE; Justin McCarthy, AYE; Jen Gold, AYE; and
Timalyn Rassias, AYE.

School Committee Subcommittees / Assignments are as follow:

1. Bradford Sampson Scholarship Trust – This committee becomes active during the month of May; usually requires three meetings to determine the distribution of available scholarship money to graduating seniors and alumni.
Current Assignment: Brad Austin
2. Permanent School Planning Committee – This committee was very active in 1995, 1996 and 1997. Its recommendation for additional school space has been implemented by the town.
Current Assignment: No appointment necessary currently
3. Evaluation – This assignment involves management of the superintendent’s evaluation including compilation of individual member’s ratings and presentation of results.
Current Assignment: Matthew Hunt
4. Regionalization Study Committee
Current Assignment: No appointment necessary currently
5. Municipal Building Committee – This is a town committee appointed by the selectmen to plan for and oversee construction (reuse or new) of town and school buildings.
Current Assignment: Timalyn Rassias
6. Technology Committee – Updates district’s technology plan and makes recommendations for development and implementation of technology program.
Current Assignment: Jen Gold
7. Legislation – This assignment involves keeping up to date on pending legislation, working together with the superintendent on keeping the School Committee informed of legislative matters, and occasionally expressing the committee’s opinion on legislative matters to our representatives.
Current Assignment: Matthew Hunt
8. Policies – Full Committee Responsibility – One member will be asked to take an organizational lead for this work.
Current Assignment: Timalyn Rassias and Brad Austin
9. Oath to Bills and Payroll - Requires ability to stop by Central Office, usually every Friday morning, to sign school department payroll as officially designee representative of the School Committee.
Current Assignment: Matthew Hunt
10. Liaison with Town Government – To serve as School Committee contact with Town Boards.
Current Assignment: Justin McCarthy

- 91
92 11. Negotiations – To work with the School Committee’s attorney and the superintendent during
93 negotiations with collective bargaining units.
94

95 Current Assignment: Matthew Hunt and Justin McCarthy
96

- 97 12. Representative to Community Services/Park and Recreation Dept.
98

99 Current Assignment: Jen Gold
100

- 101 13. Budget Subcommittee
102

103 Current Assignment: Justin McCarthy and Jen Gold
104

- 105 14. Safety & Security
106

107 Current Assignment: Timalyn Rassias
108

- 109 15. SEPAC
110

111 Current Assignment: Brad Austin
112

- 113 16. Master Plan Implementation
114

115 Current Assignment: Matthew Hunt
116

- 117 17. Re-Opening Task Force
118

119 Current Assignment: Brad Austin
120

121 On a motion by Timalyn Rassias and seconded by Justin McCarthy it was voted to approve the May
122 6th, 2021 consent agenda as presented. (AYE: Unanimous). Motion carried.

123 Roll Call Vote: Matthew Hunt, AYE; Brad Austin, AYE; Justin McCarthy, AYE; Jen Gold, AYE; and
124 Timalyn Rassias, AYE.
125

126 INTERESTED CITIZENS

127 Jennifer Klein – I am wondering when the School Committee will be going back to in person meetings?

128 Matthew Hunt – We have started to discuss this. We are looking at the possibility of a hybrid model. We do
129 get more participants when we are meeting virtually.

130 Kelly Clenchy – For this year we will continue with zoom meetings but for the next school year we anticipate
131 that we will be meeting in person.

132 Brad Austin – We will continue to look at ways to include more participants when we do meet in person.
133

134 RECOGNITION

- 135 1. Superintendent Clenchy recognized the Senior class of 2021. He congratulated them for their
136 accomplishments.
137

138 PRESENTATION

- 139 1. **State/Local/Public Health Metrics:** Katrina Wilcox Hagberg provided a presentation on the
140 State/Local/Public Health Metrics. Her data presented was through May 20, 2021.

141 Test positivity rate is now at 1.20% in Littleton. Littleton’s rate is 8.1 per 100K. Littleton had 11 new
142 cases and Littleton is in green now. Within the four schools all pools from the pooled testing have been
143 negative.

144 Mrs. Hagberg reminded everyone, parents, and students, to do the right thing. Keep your mask on/handy,
145 social distance and get vaccinated if you are eligible to protect yourself, your family, and the community.
146

Justin McCarthy – Can we really expect the numbers to get much better than they are right now? Pool testing effort. I do believe that the state at some point will be pulling back their funding for pool testing. Katrina Wilcox Hagberg – I do think the numbers can get lower. We will not be at zero, but I do believe we can get them lower. I have heard that 6 to 11-year-olds might be eligible for the vaccine this fall.

Lyn Snow gave a brief update on the pool testing. We continue to have no positive pool testing to report.

2. **LPS District Slideshow 2021.** Superintendent Clenchy presented the LPS District Slideshow 2021.

3. **School Improvement Plan update from Shaker Lane School and Littleton High School.**

Overall General accomplishments for Littleton High School 2020-2021 presented by Dr. Harrington:

- Boston Magazine in September 2020 ranked LHS 2nd among Best Massachusetts High Schools
- Comprehensive Summer Planning for safe and successful September Reopening and launch of Hybrid Model
- Effective planning and preparation for safe and successful April 12 return to Five Days of in person learning

Curriculum

Detailed curriculum presentations previously provided by Curriculum Coordinators.

- Offered Dual Enrollment courses in partnership with Middlesex Community College in Environmental Science, English, Latin, French, and Statistics
- Continued Seal of Biliteracy
- New Electives: Sociology, Global Studies, Race and Membership, Industrial Design, Pre-Algebra, Intro to Videography
- Financial Literacy units in Economics and Statistics courses continue
- Financial Algebra is being incorporated into the Intermediate Algebra and its Applications course
- Civics emphasis and Projects in US History II
- Environmental Science course added culturally inclusive lessons and elements to lessons, including an "environmental justice" lesson about inequitable exposure to poor environmental conditions based on socioeconomic and racial factors,

Curriculum Highlight/Recap from History/Social Science:

- Race & Membership in America

Using our two new texts, *Stamped: Racism, Antiracism and You*, and *Black History 365*, and other sources, students are collaboratively creating an Antiracist Timeline to post around the room to serve as an inspiration for all of us to become Antiracists as we work toward a truly Antiracist society.

- Global Studies

The students in Global Studies are following world events through the lens of the countries they have “adopted” for the year; rich discussions are taking place regarding human rights issues in Russia, China, and countries in the Middle East. Generous grants from the LEF allowed us to access digital materials from Brown University on these countries and issues.

- World History

Formerly World History II Freshmen teachers have now combined both courses into one in order to have civics taught at the 8th grade level. Students at the Honors level are beginning their research paper on chosen topics from the modern era and CP level are soon beginning their projects regarding the same time frame.

- Science Highlights:

○ Dr. Hogan used a telepresence robot while he was remote ○ As often as possible, Science came up with strategies for all students to have meaningful hands-on lab experiences.

- Math Highlights:

○ More projects are being incorporated into math classes (some examples: data regression project, linear programming project, mario kart project for graphing quadratic functions, birthday polynomial project, map project, cantastic challenge project to find the cost to manufacture a can of soup with 3D formulas, triangle Instagram project, quadrilateral family album project, Soh Cah Toa Joe project using trigonometry)

Assessment

- No separate Mid-Year and Final Exam this year. Performance based assessments, projects, presentations, research papers instead.
- Piloting MAP testing for grades 9-11 to gather and use data to inform instructional decisions and reading recommendations.
- ALEKS (being used in all Math classes except for calculus and AP classes)
- Students entered several writing contests, including the 2021 Will McDonough Writing Contest
- Many classes have transitioned to more Project Based Learning for traditional end of unit assessments.

Professional Development

- Variety of Faculty based Professional Development sessions
- 10 Professional Days to start the school year
- George Couros - Innovator's Mindset
- Dr. Kalise Wornum- Cultural Proficiency
- Creating Inclusive Libraries in ELA
- Let's talk about Race and Equity
- Developing Humanities course
- Document Camera Mastery
- Swank K-12 streaming service
- Innovator's Mindset Summer Book study and workshop
- Adopting New Bell Schedule
- Cultural Proficiency
- Trauma-Informed Instruction
- Bell Schedule Review Committee
- Assessment & Grading Review Committee

Library Media Center

- Created and implemented new policies including curbside pick-up for remote students, a new online book reservation system, physical space reconfiguration, individual student and class online research instruction via Google Meet, safe tech integration, and more.
- Updated the library print collection with a heavy focus on inclusion and embracing diversity, promoting independent reading, and supporting the curriculum.
- Tech integration and collaboration was achieved through the innovative use and instruction of new green screens, individual lapel microphones and other recording equipment/editing software purchased courtesy of the Kimball Grant.
- Innovative use of the green screen and Adobe Photoshop program by the yearbook class/club to create sports' team photos for yearbook and the athletic department.
- Started planning for the next round of the Kimball Grant, with a focus on establishing a VR/eSports Club/Team, increasing tech integration, and continuing to improve the library layout to allow for a more collaborative, innovative, and flexible environment.

Community & Communication

- AP US History local history projects
- Civics Project taking place in U.S. II working with local community to promote equity in our town
- Creating / starting up a new internship opportunity in science with the Littleton Water Department
- AP Physics Students have started to carry out the experiments made possible by the generous grant of LELWD over 15 months ago.
- Engaged community with active volunteers and PTA (Parent Teacher Association), LEF (Littleton Education Fund), LABA (Littleton Athletic Booster Association), SEPAC (Special Education Parent Advisory Council), and Music Boosters

- Partnership with Littleton Cable TV to livestream Graduation and basketball and ice hockey games
- Continued partnership with the CASE (Concord Area Special Education) Collaborative with the assignment of a classroom for students with significant special needs
- Facing History students made Virtual Presentation about Genocide to entire school
- Partnership with MCC
- Partnership with Rotary providing meals to community
- Frequent communication for Covid-related Guidance and Protocol with weekly email updates & website postings
- Town wide cleanups
- Polar Plunge for Special Olympics

Climate & Culture

Special Olympics Massachusetts recognized Littleton High School as a Unified Champion School. Boston Magazine ranked Littleton High School as the 2nd Best high school in Massachusetts in September 2020.

Held Great Kindness Challenge and LHS was received special recognition as a Kindness Certified School. LHS Drama Club conducted Scene study sessions, Monologue meetings, Shakespeare workshops and produced a Romeo and Juliet Film Safe and successful operation of four interscholastic Athletic Seasons.

- GSA presentation to faculty about supporting diversity and inclusion
- MPY presentation about Healthy Relationships to all students
- Safe and Fun Prom
- Faculty joining district Diversity, Equity, and Inclusion Team
- Planning Virtual Roundtables with Grades 9, 10, and 11
- Anonymous Kindness projects
- Active NHS
 - Rise Against Hunger
 - Mural Painting in World Language Wing
 - Library Book Sale
 - Peer Tutoring
- Active Humanitarian Club
 - PALs Movie nights
 - Senior Class Activities
 - Spirit Week activities- Hallway decorating
 - Spanish Club, Latin Club, Math League, Knitting Club,
 - Steady work on the 8th - 9th Transition for the fall of 2021

Technology

- Deployment of Doc cameras as instructional technology to all teachers to support remote and hybrid teaching models
- Using document cameras on a daily basis
- Creation of LPS Education Tech Support Website – provides resources including video tutorials for students, guardians, and staff for the applications and platforms used to support remote and hybrid teaching models.
- District provided Professional Development - Ten days used to train staff to support remote and hybrid teaching models. Optional Training opportunity in the summer - LPS Technology Institute
- Abundant and helpful instructional technology tools is use:
 - Examples include Kami, EdPuzzle, Kahoot, SWANK, jamboard, Canva, Book Creator, ScreenCastify, Flipgrid, Quizlet, iCivics, Newslea, Peardeck, Drone videos
- Google slides for collaboration in groups
- Google Slides, Google Forms, Google Classroom, Google Meet or Zoom
- Google Meet/Zoom features such as breakout rooms and polls

Brad Austin – Curriculum-wide focus on equality. Like to hear that the bell schedule will be modified and moving away from final exams and instead having project-based assignments.

Kelly Clenchy – The SIP is linked to the District Strategic Plan. This makes a huge difference when you have everything documented and strategies to follow within all five standards.

Shaker Lane accomplishments 2020-2021 was presented by Principal Michelle Kane.

Curriculum, Instruction, & Assessment

- K-2 full implementation of Foundations phonics instruction
- Pioneer Valley Online Reading Platform
- K-2 have received Imagatorium STEM bags to use for Novel Engineering
- 2nd graders met virtually with Visiting Scientists from Alnylam Pharmaceuticals to learn about the states of matter
- K-2 Lucy Calkins Writing Program Pilot

Professional Development

- Next Steps in Guided Reading
- Lexia
- Hybrid Teaching - live streaming
- Variety of Technology Applications and Tools for Remote Teaching
- Cultural Proficiency PD with Dr. Kalise Wornum
- George Couros PD on Innovator's Mindset
- Staff led Multicultural Book Study

Community & Communication

- SLS Home Support Guide
- Virtual Community Meeting
- Holiday Vacation Video
- Remote Snow Day Video
- Virtual Shakey Storytime Evening/Dance Party/Winterfest
- Military Family Support
- Collaboration with LHS Staff & Students
- Empowering Families Evening
 - Anxiety & SEL at Shaker Lane
- Cultural Awareness Family Bulletin Board

Climate & Culture

- Virtual Trivia Night
- Multicultural Morning Greetings
- Multicultural picture books with activities
- Fab Fridays in February for staff
- Holiday Cookie Treats for staff
- Pawprint of Excellence of the Month Award
- Shakey Notes of Recognition
- Staff Meeting Check-in

Technology

- Digital Citizenship program
 - Awareness and consistent message of digital citizenship
 - Lessons created for each grade level
- Green Screen Video Making
- Hybrid Model of synchronous learning
- Grade 1 students used the AR app, Quiver as part of their animal's unit
- Virtual Morning Announcements on remote Wednesdays and remote weeks
- Seesaw and Google Classroom Platforms for Instruction and Assessments

Justin McCarthy – Great Job Mrs. Kane. All the community efforts really meant so much to the entire community. Well worth all the effort!

Jen Gold – You created such a safe environment for our younger students.

Brad Austin – I hope you take some time to reflect on all the wonderful things you have done and all the great practices you have implemented.

Public Input:

Matthew Ridge – It was somewhat alluded about mask wearing for students inside. It seems at some point people are getting tired of this. I do not think we can get to 100% with no one being infected. But kids are not super spreaders. I am afraid that we are being over cautious.

Matthew Hunt – The school is still one of the places that the State requires everyone to wear masks. I think a lot of us are feeling fatigue with the mask, but we must wait for more guidelines from the state. But it will probably not be until this coming fall we will see a change if any.

Kelly Clenchy – The State is not ready to remove the mask at this point. Maybe there will be a change in the fall when more students are eligible to get vaccinated.

4. Financial Report. Business Manager, Steve Mark gave a financial update. The overview was included in the packet.

NEW BUSINESS

1. Mask Recommendations CDC Update: Superintendent Kelly Clenchy gave an update on the CDC Mask recommendations for mask wearing, materials sharing, surface and space cleaning.

Mask Wearing

Students no longer need to wear masks when outdoors, even if distance cannot be maintained. The guidance update applies to recess, physical education, youth sports, and outdoor learning environments. Adults must continue to wear masks outdoors if distancing cannot be maintained. At this time, adults and students must continue to wear masks indoors.

Materials Sharing

Given the low likelihood of surface transmission of COVID-19, schools no longer have to avoid sharing objects. This includes classroom materials, items for physical education, or art supplies. Shared objects no longer have to be cleaned or disinfected between use.

Surface and Space Cleaning

Based on CDC guidance and updated information on the low likelihood of surface transmission, schools now only need to clean high touch surfaces (door handles, bus seats, drinking fountains) and shared objects within the school and on school transport vehicles once a day, excluding certain circumstances. Littleton Public Schools will continue our protocol of a weekly deep cleaning of each school building.

Superintendent Clenchy asked the School Committee to support the effort to continue with LPS weekly deep cleaning of the schools.

Matthew Hunt – Do you want this protocol to go into effect as of tomorrow?

Kelly Clenchy – Yes, I would prefer that. We do have a letter ready for families that can be emailed out tonight if the School Committee approves this.

Brad Austin – I am happy that we waited to be able to discuss this today and we were able to get input from the community. Do we need to keep track of contact tracing outside? Do we count playground equipment as physical materials sharing?

Kelly Clenchy – With the evidence that surface transmission is no longer a concern, yes that means playground equipment can be used. With the addendum that DESE came out with, we do not need to continue contract tracing when the students are outside without masks.

Lyn Snow – If we had removed the masks on Tuesday, we would have had two different cohorts on the playground at the same time which means the nurse would have had to contact more than 50 people if we had any close contact. I am happy that we waited for DESE’s addendum to come out.

Justin McCarthy – I respectfully disagree. I think we could have started to implement this on Tuesday. Dr. Clenchy reached out to the School Committee members with this, and the board decided to wait for this meeting. I think we could have started on Tuesday like many other districts did. So, I am asking that we do not wait for another meeting if Gov. Baker comes out with new protocols later.

Matthew Hunt – I understand your disagreement, but I felt it was important to have as much transparency as possible with the community before making this decision.

Public Input:

John Kerswick – Congratulations to the new members on the board. I do support dropping the masks outside. All secondary students in the UK will no longer be required to wear masks inside by May 17. I find it frustrating that other states can find ways to remove the mask, but we cannot figure it out here in MA.

Lyn Snow – A real big factor was contact tracing. It was great that we waited until the addendum to come out regarding contact tracing outside and if or when you need to quarantine students.

On a motion by Jen Gold and seconded by Justin McCarthy it was voted to approve the updated guidance as presented. (AYE: Unanimous). Motion carried.

Roll Call Vote: Matthew Hunt, AYE; Brad Austin, AYE; Justin McCarthy, AYE; Jen Gold, AYE; and Timalyn Rassias, AYE.

2. Discussion Regarding Summer Learning Academics: Superintendent Kelly Clenchy and Director of Teaching and Learning, Elizabeth Steele led a discussion about the DESE initiatives on summer opportunities.

Elizabeth Steele went over a few of her viewpoints.

There were a lot of changes and transitions for our students this year. A new way of learning, mask wearing, social distance etc. and with all this our students have continued to make academic progress. When looking at the MAP Growth Data, all grade levels demonstrated a higher achievement rate this winter during MAP Growth in comparison to last winter MAP Growth. In Math, almost all our grade levels are above the achievement level in comparison to where they were during last winter's MAP Growth assessments. Our students are achieving and having typical to significant growth, which can be seen in looking at the MAP Growth data.

We really need to consider that we are taking care of the basic needs of our students as well.

Our benchmark assessments are showing achievement in the individual classrooms as well.

We should allow the students to be kids this summer. Let them rest and relax. Let the kids be kids!

If we let the teachers recharge and relax too, they will be ready to start back in September energized.

Giving the students a summer to rest, be with family, friends, time to play and relax, they will be ready for the new school year 2021-2022.

It is nothing new, but every year we do an assessment of our students when the new school year starts.

Gov. Baker came out on April 30 with many learning opportunities. Littleton Public Schools might be able to receive one funding opportunity if we choose to offer summer learning.

Kelly Clenchy – With our MAP Data we capture data three times a year and we have learning profiles and individual growth on each student in Grade 2 – 8 and this year we also have MAP testing at the high school, so we have information that many other districts do not have access to. We are meeting student needs and can create instruction to each respective classroom.

Title I funds are used for mediation tools to students that need it. Our students need time to be in an unstructured environment. It is important to have our students and faculty needs be taken care of.

With a quick cost analysis, it would be around 45K for 10 days of learning for about 25 students.

Other Superintendents have told us that they are having trouble trying to staff these programs. Staff members need this summer to relax and re-energize.

My recommendation is tough to make tonight because I do see an opportunity as well, but I really struggled to recommend this. We can use our funds in the fall where more students would be able to benefit from this.

Brad Austin – It is great to hear that our students are doing great, especially this year. Let the kids be kids this summer. Let them breathe. It is fair to understand that we might only get 15-20% reimbursed? We do hear some concern from some parents about the academic growth. There might be families who really wanted this offering this summer. Can we help them any other way?

Justin McCarthy – Do we need to decide tonight? I would need to find out how many students who would be interested in these programs?

Kelly Clenchy – If we decide to go ahead with these programs, we need to start this process now. We need to ensure we have Littleton staff to run these programs to be successful. The fact that we cannot help every student is very concerning to me as well.

Matthew Hunt – I run a summer program in my own district, and I am having a really hard time to find any staff member who wants to work this summer, and I am having parents that are pulling their students out of the summer program so the kids get a chance to relax this summer.

Lyn Snow – We start working on the ESY summer program in February and this year we have had to start looking outside of Littleton to staff the program. ESY is a required service and this year we have expanded the program more than we have in previous years. We need to look at what priorities we are looking at, and most importantly we want our students to be taught by Littleton Staff as they know the students the best. But given that we have to look outside of Littleton for staffing this summer I would echo what everyone is saying and focus our efforts to the fall.

Jen Gold – Please remember that the Park & Rec. program also runs a wonderful and robust summer program, which is optional.

Brad Austin – Concerned about funding and staffing. Achievement is there from our students. I hope we can “cast the net a little wider” and include any families that might need help this summer in the ESY program.

Lyn Snow – What DESE requires that we do is to have compensatory service meetings starting back in December to make any determinations on any needs students might have. We have had families who have requested that we reconsider their student for ESY programming or offer other services.

Kelly Clenchy – I will reach out to the director of Park and Rec as well to look at any possible scholarship for any families in need.

We take these opportunities very seriously. We have limited funds and we want to make sure that the funds we do have available will help as many families and students as possible.

Matthew Hunt – The board feels you should use the funds this fall but just be aware if any families need any extra help to help them as best you can.

INTERESTED CITIZENS

Jennifer Klein – I feel we could have moved quicker and removed the masks quicker. Would it be possible to have an emergency meeting on topics like this in the future? Would you consider having a meeting sooner?

Matthew Hunt – We could not have a meeting in this case, as we needed to reorganize for this meeting. But for the future we would consider having an emergency meeting.

Kelly Clenchy – This kind of topic does not qualify for an emergency meeting. We need to post a meeting 48 hours in advance. These protocols take time to implement. Prior to Monday’s presentation there had been no indication this would be happening.

Brad Austin – If we decided to meet earlier, we could have met on Wednesday. But with open meeting law we could not have met any earlier than Wednesday.

Kelly Clenchy – The CDC is not even sure how they stand on the mask in the schools at this point.

Justin McCarthy – We could get a little more efficient when new protocols come out from Baker’s office.

Jennifer Klein – We need to get back to some normalcy. I do hope when we do hear about removing masks inside the schools, we will move quicker.

SUBCOMMITTEE REPORTS

1. PMBC: None

2. Budget Subcommittee: None

3. Safety and Security: None

4. Reading of Policy: We met last Tuesday, and we are starting to go through policies. Probably have 3 at the next meeting.

5. SEPAC: SEPAC will have a newsletter soon. We are planning a Virtual Parent Meet and Greet at the different schools on June 8, 2021. Kelly Clenchy thanked Brad Austin for his leadership on SEPAC.

ADJOURNMENT

On a motion by Brad Austin and seconded by Jen Gold it was voted to adjourn at 10:03PM.

Roll Call Vote: Matthew Hunt, AYE; Brad Austin, AYE; Justin McCarthy, AYE; Timalyn Rassias, AYE; and Jen Gold, AYE.

NEXT MEETING DATE

Thursday, June 3, 2021

7:00PM

Zoom Meeting

DOCUMENTS AS PART OF MEETING

Sub-Committee overview

State/Local/Public Health Metrics

LPS District Slideshow

SIP for SL & LHS

Financial Report

Mask Recommendations CDC Update

DESE 2021-2022 Preliminary Opening Requirements

1. Health and safety requirements issued by DESE will be lifted

With the State of Emergency ending June 15, 2021, and as COVID-19 cases, hospitalizations, and deaths continue to fall as vaccination rates increase, for the fall, all districts and schools will be required to be in-person, full-time, five days a week and all DESE health and safety requirements will be lifted. This includes all physical distancing requirements.

DESE encourages schools to maintain ventilation upgrades from this past year as feasible, continue hand hygiene practices, and extend policies that encourage students and staff to continue to stay home when sick.

All current DESE guidance will be archived on the DESE website. Districts and schools may continue to refer to this guidance as helpful.

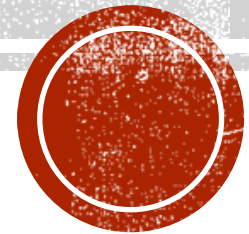
We will collaborate with the Department of Public Health (DPH) to issue any additional health and safety recommendations (e.g. masks for elementary school students) over the summer, and will provide any updates to districts and schools as we receive them.

2. Districts will no longer be able to offer remote learning as a standard learning model

As noted above, districts and schools will be required to be in-person, full-time, five days a week this fall. Pathways that existed prior to the pandemic for offering virtual learning to individual students in limited cases will remain available to districts and schools. These include home/hospital tutoring programs due to a documented medical condition, single district virtual schools, and other narrow circumstances. DESE will share more information on these pathways on a webinar in early June.

LITTLETON PTA

Update to School Committee 2020-21



MEMBERSHIP

**169
members**

**26 staff and
143 families**



SHAKER LANE

Events

- Shakey's Virtual Storytime
- Virtual Dance
- Springfest
- Book Fairs

Classroom Enrichment and Supplies

Community

- Organized carloads of donations from Staples of school supplies throughout the year
- Organized wishlist from each grade level and for the Shaker Lane Library for books for March Madness
- Organized wishlist for in person Kindergarten classrooms for outdoor activities
- 2nd grade Clap Off shirts
- Purchased books, yearbooks, Stuff-a-Shakey's, cake decorating supplies for families who might not have been able to participate otherwise

Staff Appreciation



RUSSELL STREET

Events

- Big Hero Art Presentation and Painting
- Virtual Dance Party
- Book Fairs
- Potato Hill Poetry for Gr 3 and 4

Classroom Enrichment and Supplies

Community

- Outdoor classroom board
- Glo Sticks and DJ for virtual dance party
- Kindness postcards
- 5th grade shirts
- Purchased books and yearbooks for families who might not have been able to participate otherwise

Staff Appreciation

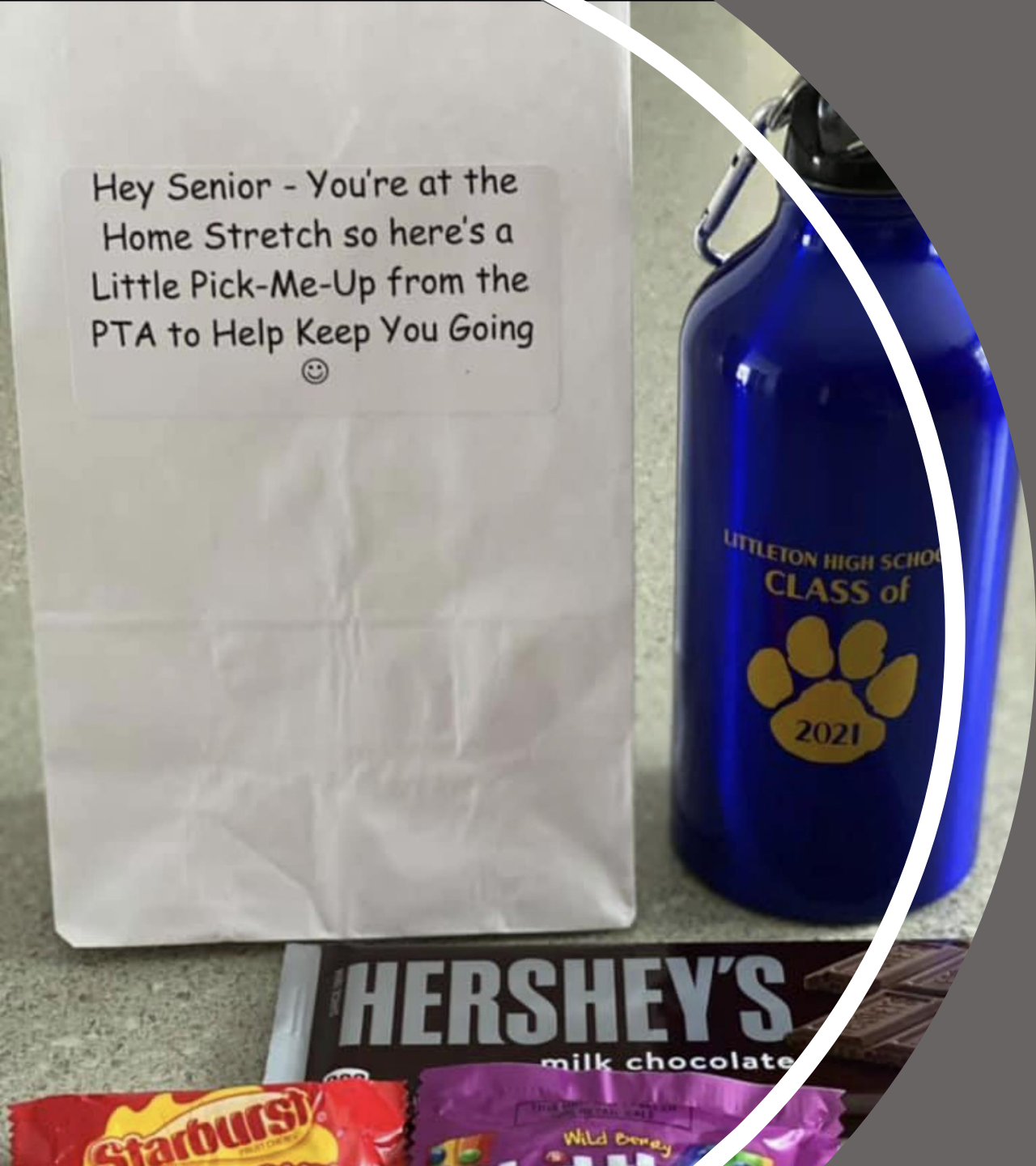


MIDDLE SCHOOL



- LMS Stronger Together t-shirts for all staff
- Teacher/staff funding requests for classroom enrichment and supplies
- 8th graders
 - Hershey bars and custom wrappers for all 8th grade students (to be given out at 8th grade recognition)
 - Food for the 8th grade Carnival celebration
- Staff appreciation



A white paper bag with a handwritten note, a blue water bottle, and a Hershey's chocolate bar. The note is on a piece of white paper taped to the bag. The water bottle is blue with a yellow paw print logo. The chocolate bar is Hershey's milk chocolate. The items are arranged on a light-colored surface.

Hey Senior - You're at the
Home Stretch so here's a
Little Pick-Me-Up from the
PTA to Help Keep You Going
😊

HIGH SCHOOL

- Senior water bottles and snacks
- Teacher/staff funding requests for classroom enrichment and supplies
- Water filling station
- Staff appreciation

Littleton Youth Lacrosse – Shed Proposal

May 2021

OVERVIEW

1. Project Background and Description

i Proposal Background

Littleton Youth Lacrosse is proposing the building of a storage shed for the purpose of storing all equipment that is needed to support our program. Currently we rent a space in town (private storage) and its very inconvenient to retrieve our equipment, but its also very costly for our program. This takes away from monies we can use to provide the kids with the best possible equipment and training, which is a fiscally more prudent way of managing our program.

2. Project Scope

i *The scope of the project is straight forward. We are looking to erect a storage shed that will keep our equipment close to Alumni field as that is where 90% of our practices and home games take place. It's a spot that is equidistance between the Middle School and Russell St where some practices (and min) games are played too. This will enable our coaches to retrieve supplies and equipment need to run a practice and games on all 3 fields. Furthermore it's not on the alumni field (similar to softball/baseball). It's on the grass area adjacent to the field next to the parking lot (see image below). Storage will be used for items include but not limited to: Balls, Sticks, Goalie equipment, Medical supplies like ice packs and bandages, extra netting, Coaches bags, creases, etc. The only item that cannot fit into a standard shed are the physical goals. They we will continue to keep in the storage container due to the shear sizes of the nets.*

3. High-Level Requirements

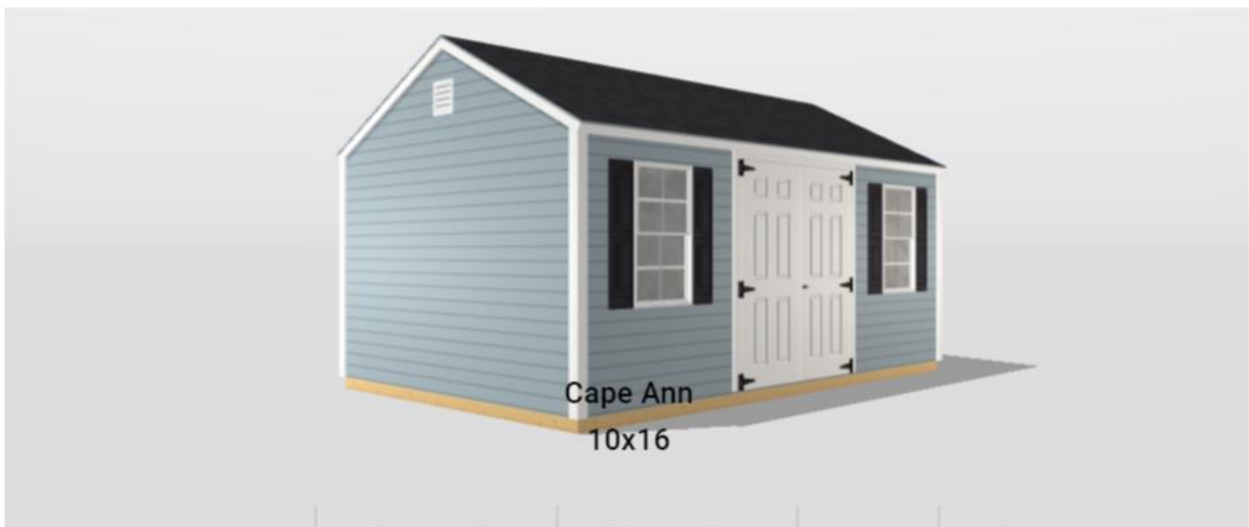
i *We will hire a company who will deliver and erect the shed on site. This will not require a permanent slab and will be placed on non-permanent blocks. We feel in the event it ever needed to be moved by the school, we should have the ability to do so.*

The new system must include the following:

- Approx 12x14 or 10x16 structure (168 sq ft)
- Color to be chosen to match the current Alumni ticket booth and existing sheds
- Will likely have 1 main rolling door with a single front door and two windows. Or alternatively we will have 1 barn door (left and right swing) and 1 or 2 windows on the front of the shed (see one example below). Design decision will be made based on final pricing and meeting budget.

Features

- ✓ Barn style roof adds to interior square footage.
- ✓ 2×6 pressure treated floor joists, 16" on center
- ✓ Thick 3/4" exterior-grade plywood floor
- ✓ 2×6 engineered roof truss
- ✓ 1/2 inch exterior-grade plywood roof sheathing
- ✓ 6 siding styles available, 6 different floor plans
- ✓ Maintenance free vinyl siding in 14 colors
- ✓ Asphalt roof shingles in 16 colors
- ✓ Aluminum framed single-hung windows, with locks
- ✓ Decorative shutters in choice of 10 colors
- ✓ Removable window screens



4. Deliverables

i We will use a manufacturer that will deliver and install this professionally. While we have the ability for volunteers to help erect the shed, we feel having a professional installer is the preferred method and most reliable. Currently we are leaning toward Reed Ferry based on reputation and local support. We would have this installed post season once school is out of session so not to interfere with school programs.

Location next to the current Metal Storage Container on far right side of parking lot. See Blue Oval Shape Below.



Littleton Middle School



ACCOMPLISHMENTS

June 3, 2021

Curriculum, Instruction, & Assessment



- Calibrating scope and sequence for hybrid learning
- Emphasis on project-based learning and reduced homework
- Examination of content for representation and cultural awareness
- Scheduled 80-minute Unified Arts blocks

Professional Development



- Staff meetings dedicated to cultural proficiency
 - examination of current lessons & units for increased representation
 - using required texts as a springboard for discussions on race and equity
- Time for staff to learn the technology of hybrid teaching
- Teacher-led PD sessions

Community & Communication



- Weekend Update
- Regular communication about school events
- Virtual events
 - Town hall meetings
 - conferences
 - IEP/service delivery meetings
- Outreach
 - teachers and staff consistently communicate with families regarding student health and happiness
 - technology support

Climate & Culture



- PTA-sponsored events
 - Pizza truck to kick off the year
 - Cookie truck for mid-year treats
 - Staff appreciation
- Well-Being Committee
 - Work in progress
 - Will continue next year
- Student focus groups
 - Current state of mental health & happiness
 - Race & Equity
- Grade-level team meetings

Technology



- Teaching in the hybrid classroom
 - proficiency with Google Meet, Google Classroom
 - implementation of many other programs designed to support student learning
- Expansion of technology for MAP assessments
 - whole-school tests completed in one day
 - less disruption to routines, classwork
- Increased virtual meetings to allow for more frequent communication and representation.

RUSSELL STREET SCHOOL



ACCOMPLISHMENTS

June 3, 2021

Curriculum, Instruction, & Assessment



- *Common planning to coordinate hybrid/remote
- *Common assessments
- *Daily synchronous instruction
- *Unified Arts curriculum delivery (different model)
- *Piloting Lucy Calkins writing curriculum
- *Piloting Foundations math curriculum
- *Potato Hill Poetry - Gr. 3 and Gr. 4
- *Historical Society - Gr. 3 - in-person/outdoors
- *Lowell Mills - Gr. 4 - virtual

Professional Development



- *Cultural Proficiency
- *Trauma Informed Instruction
- *Building-based PD
- *Additional activities with staff to practice cultural proficiency during staff meetings
- *Lucy Calkins PD - spring
- *Foundations PD - spring

Community & Communication



- *Weekend Update
- *Twitter
- *Hosted parent forums - learning models
- *Kindness Week - Loaves & Fishes, COA
- *Rotary - Dictionary Project Gr. 3
- *Littleton Country Gardeners, Light and Water, Shade Tree Committee - Arbor Day Project Gr. 3
- *Student Interns - Collaboration with LHS
- *SEPAC - Representatives for RSS

Climate & Culture



- *Family STEM Nights for math and literacy. Pass the Pepper, Make Every Frog Count, Litterati Litter Campaign
- *Remote Pick-Up Station
- *Activities for staff - walking club, drum circle, clay project, read aloud, hiking club
- *PTA activities - supplies for students, funded supplies for teachers, snacks for staff, BINGO Night, Virtual Dance Party, book fairs, Amazing Hero Art
- *Spirit Week
- *Panera lunches for staff

Technology



- *1-1 Chromebooks for students
- *Document cameras for staff
- *New monitors for some classrooms - on-going project
- *Apps/tools to assist with remote learning
- *On-going tutorials and PD opportunities for teachers
- *Large flat screen TVs donated

Looking Ahead



*Focus on...

Social/emotional needs

Monitoring student growth - remediate skill
deficits

Cultural Proficiency

What is beneficial from our COVID response model that
will still be beneficial in the fall?

**LPS
COLLEGE MATRICULATION
CLASS OF 2021**

<u>College</u>	<u>College Type</u>	<u>City</u>	<u>State</u>	<u>Country</u>	<u>Total # of LPS Students Attending</u>
American University	4 Yr Private	Washington	DC	United States	1
Bay Path University	4 Yr Private	Longmeadow	MA	United States	1
Boston University	4 Yr Private	Boston	MA	United States	1
Bridgewater State University	4 Yr Public	Bridgewater	MA	United States	1
Brigham Young University-Provo	4 Yr Private	Provo	UT	United States	1
Carnegie Mellon University	4 Yr Private	Pittsburgh	PA	United States	1
Castleton University	4 Yr Public	Castleton	VT	United States	1
Chatham University	4 Yr Private	Pittsburgh	PA	United States	1
Clemson University	4 Yr Public	Clemson	SC	United States	1
Coastal Carolina University	4 Yr Public	Conway	SC	United States	1
College of the Holy Cross	4 Yr Private	Worcester	MA	United States	1
Curry College	4 Yr Private	Milton	MA	United States	1
Eastern Connecticut State University	4 Yr Public	Willimantic	CT	United States	1
Emerson College	4 Yr Private	Boston	MA	United States	1
Emmanuel College	4 Yr Private	Boston	MA	United States	1
Endicott College	4 Yr Private	Beverly	MA	United States	2
Fairfield University	4 Yr Private	Fairfield	CT	United States	1
Fordham University	4 Yr Private	Bronx	NY	United States	1
Franklin Pierce University	4 Yr Private	Rindge	NH	United States	1
George Washington University	4 Yr Private	Washington	DC	United States	2
Georgetown University	4 Yr Private	Washington	DC	United States	1
Husson University	4 Yr Private	Bangor	ME	United States	1
Keene State College	4 Yr Public	Keene	NH	United States	1
Marist College	4 Yr Private	Poughkeepsie	NY	United States	1
MCPHS University	4 Yr Private	Boston	MA	United States	1
Miami University-Oxford	4 Yr Public	Oxford	OH	United States	1
Middlesex Community College	2 Yr Public	Bedford	MA	United States	8
Mount Wachusett Community College	2 Yr Public	Gardner	MA	United States	2
Nashoba Career Technical Institute	2 Yr Public	Westford	MA	United States	1
Northeastern University	4 Yr Private	Boston	MA	United States	4
Ohio State University-Main Campus	4 Yr Public	Columbus	OH	United States	1

LPS
COLLEGE MATRICULATION
CLASS OF 2021

Plymouth State University	4 Yr Public	Plymouth	NH	United States	4
Purdue University-Main Campus	4 Yr Public	West Lafayette	IN	United States	2
Quinsigamond Community College	2 Yr Public	Worcester	MA	United States	1
Rivier University	4 Yr Private	Nashua	NH	United States	1
Rochester Institute of Technology	4 Yr Private	Rochester	NY	United States	2
Roger Williams University	4 Yr Private	Bristol	RI	United States	2
Salve Regina University	4 Yr Private	Newport	RI	United States	1
Skidmore College	4 Yr Private	Saratoga Springs	NY	United States	1
Southern New Hampshire University	4 Yr Private	Manchester	NH	United States	1
Suffolk University	4 Yr Private	Boston	MA	United States	1
Tulane University of Louisiana	4 Yr Private	New Orleans	LA	United States	1
University at Buffalo	4 Yr Public	Buffalo	NY	United States	1
University of California-Davis	4 Yr Public	Davis	CA	United States	2
University of California-Irvine	4 Yr Public	Irvine	CA	United States	1
University of Connecticut	4 Yr Public	Storrs	CT	United States	1
University of Delaware	4 Yr Public	Newark	DE	United States	1
University of Maine	4 Yr Public	Orono	ME	United States	1
University of Massachusetts-Amherst	4 Yr Public	Amherst	MA	United States	7
University of Massachusetts-Boston	4 Yr Public	Boston	MA	United States	3
University of Massachusetts-Dartmouth	4 Yr Public	North Dartmouth	MA	United States	1
University of Massachusetts-Lowell	4 Yr Public	Lowell	MA	United States	6
University of Miami	4 Yr Private	Coral Gables	FL	United States	2
University of New Hampshire-Main Campus	4 Yr Public	Durham	NH	United States	4
University of Oxford	4 Yr Private	Oxford	OXF	United Kingdom	1
University of Rhode Island	4 Yr Public	Kingston	RI	United States	2
University of Vermont	4 Yr Public	Burlington	VT	United States	5
Virginia Polytechnic Institute and State University	4 Yr Public	Blacksburg	VA	United States	1
Wentworth Institute of Technology	4 Yr Private	Boston	MA	United States	2
Westfield State University	4 Yr Public	Westfield	MA	United States	1
Worcester Polytechnic Institute	4 Yr Private	Worcester	MA	United States	3
Worcester State University	4 Yr Public	Worcester	MA	United States	<u>2</u>

SCHOOL COMMITTEE OPERATIONAL GOALS

The school committee is responsible to the people for whose benefit the school system has been established. The committee's current decisions will influence the course of education in our schools for years to come. The committee and each of its members must look to the future and to the needs of all people more than the average citizen finds necessary. This requires a comprehensive perspective and long-range planning in addition to attention to immediate problems.

The school committee's primary responsibility is to establish those purposes, programs, and procedures that will best produce the educational achievement needed by our students. The committee is charged with accomplishing this while also being responsible for wise management of resources available to the school system. The committee must fulfill these responsibilities by functioning primarily as a legislative body to formulate and adopt policy, by selecting an executive officer to implement policy, and by evaluating the results. It must carry out its functions openly, while seeking the comments of public, students, and staff in its decision-making processes.

In accordance with these principles, the technique will involve:

1. Periodically setting performance objectives for the school committee itself and evaluating their accomplishment.
2. Setting objectives for the performance for each position and function in the system.
3. Allowing the people responsible for carrying out the objectives to have a role in setting them.
4. Establishing practical and simple goals.
5. Conducting a concrete and periodic review of performance against these goals.

Adopted: November 17, 1994

Reviewed: July 12, 2000

Revised: 28 May 2015

Reviewed: February 9, 2017

Reviewed: June 2021

CROSS REF: ADA, School District Mission and Goals

BB

SCHOOL COMMITTEE LEGAL STATUS

The school committee is the governing board of the town's public school system. Although it functions as a duly elected committee of town government, the school committee has--unlike other town boards--autonomous and absolute authority within limitations established by the Commonwealth of Massachusetts to carry out the educational policies of the state and guide the educational process.

LEGAL REFS.:

M.G.L. 41:1 and 71:37

Town of Littleton, vote of Special Town Meeting, January 17, 1944, sets School Committee at 5 members

Adopted: November 17, 1994
Reviewed: July 12, 2000
Revised: 21 November 2013
Reviewed: June 2021

SCHOOL COMMITTEE POWERS AND DUTIES

The school committee has all the powers conferred upon it by state law and must perform those duties mandated by the state. These include the responsibility and right to determine policies and practices and to employ a staff to implement its directions for the proper education of the children of the community.

The committee takes a broad view of its functions. These are seen as:

1. Legislative or policymaking. The committee is responsible for the development of policy as guides for administrative action and for employing a superintendent who will implement its policies.
2. Appraisal. The committee is responsible for evaluating the effectiveness of its policies and their implementation.
3. Provision of financial resources. The committee is responsible for adoption of a budget that will enable the school system to carry out the committee's policies.
4. Public relations. The committee is responsible for providing adequate and direct means for keeping the local citizenry informed about the schools and for keeping itself and the school staff informed about the needs and wishes of the public.
5. Educational planning and evaluation. The committee is responsible for establishing educational objectives that will guide the committee and the staff in establishing goals and working together for the continuing improvement of the educational program.

LEGAL REFS.: M.G.L. 71:37

Adopted: November 17, 1994
Reviewed: July 12, 2000
Reviewed: 21 November 2013
Reviewed: June 2021